

**20 EXTENSION OF CONTRACT**

This Extension of Contract by and between Provider whose mailing address is \_\_\_\_\_ Agency whose mailing address is \_\_\_\_\_ has been executed on the dates indicated below.

This will confirm that the parties entered into the "Sales Agreement 20██" (the "Contract") dated \_\_\_\_\_ providing for the booking by Agency of shows offered by Provider and for how Provider and Agency shall be compensated for such bookings. The Contract is set to terminate on December 31, 20██. Both parties hereby confirm their desire to extend the Contract for another year, on the same terms and conditions included in the Contract.

In consideration of the mutual promises and covenants contained in the contract and in this Extension, it is hereby agreed by and between the parties to the Contract that the Contract and all of the terms and conditions contained in the Contract, except for the termination date, be and hereby are extended until December 31, 20██.

\_\_\_\_\_

[company name]  
d/b/a Provider

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

[Date]

First & Last Name

**Company**

Address

City, ST Zip

Aloha First Name,

This year has flown by and it's that time again to be planning for next year!

To make things easier for all of us, I have decided to send just a one-page Extension to our Contract, since our Retail & Net Prices and all the terms from the Sales Agreement 20[ ] will remain the same for 20[ ].

Please sign *both* originals titled "20[ ] Sales Agreement Extension" and mail both back in the pre-addressed envelope no later than December 1, 20[ ]. *As soon as we receive both of your signed originals, we can start taking your 20[ ] reservations.* We will then mail you a fully executed original.

If you have any questions, or if you haven't experienced our product in a while, call our office to arrange a FAM.

Warmest aloha,

Owner/ Director of Sales & Marketing

enclosures